

THE HERITAGE HOMEOWNERS' ASSOCIATION, INC.  
1551 HERITAGE LANE  
HOLLY HILL, FLORIDA 32117

APPLICATION FOR Own or Lease

The undersigned submits this application / background check for approval by the Board of Directors of THE HERITAGE HOMEOWNERS' ASSOCIATION, INC. for the own or rental of Property Address: \_\_\_\_\_ at THE HERITAGE HOMEOWNERS ASSOCIATION.

The following information is true and correct (any intentional misrepresentations shall be a basis for automatic disapproval).

**\*\*Lease contract must be provided to the Association. \*\***

Please list all occupants and Social Security Numbers that will be living in the home.

Name \_\_\_\_\_ SS# \_\_\_\_\_ D.O.B \_\_\_\_\_

Name \_\_\_\_\_ SS# \_\_\_\_\_ D.O.B \_\_\_\_\_

( ) Single ( ) Married ( ) Divorced( )

Phone number \_\_\_\_\_ Email address \_\_\_\_\_

Name and ages of proposed unit occupants (if different than owners) # of Adult \_\_\_\_\_ # of Children \_\_\_\_\_

In case of emergency, please notify: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Have you ever filed for bankruptcy: Yes \_\_\_\_\_ No \_\_\_\_\_ If yes what year \_\_\_\_\_

Have you ever been evicted: Yes \_\_\_\_\_ No \_\_\_\_\_

If yes what year \_\_\_\_\_  
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**Pets (Must be under 25 lbs and max 2)**

Do you have pet(s)? \_\_\_\_\_ Yes \_\_\_\_\_ No Breed(s) \_\_\_\_\_ Weight \_\_\_\_\_

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Residence History

Current Address, Dates, And Phone # \_\_\_\_\_

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Previous Address, Dates, and Phone # \_\_\_\_\_

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Landlord Phone # \_\_\_\_\_

Rent Amount \_\_\_\_\_

### Employment History

Current Employer, Address, and Phone # \_\_\_\_\_  
\_\_\_\_\_

Supervisor's Name, Date of Employment, and Position \_\_\_\_\_  
\_\_\_\_\_

Previous Employer Address and Phone # \_\_\_\_\_  
\_\_\_\_\_

### Character Reference (Do not use relatives)

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone # \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone # \_\_\_\_\_

### Vehicle Information

Vehicle make / model \_\_\_\_\_  
Year \_\_\_\_\_  
Color \_\_\_\_\_  
Tag # State \_\_\_\_\_

Vehicle make / model \_\_\_\_\_  
Year \_\_\_\_\_  
Color \_\_\_\_\_  
Tag # State \_\_\_\_\_

The undersign agrees to provide any additional information which may be reasonably requested by the Board of Directors. The applicant recognizes that the Association may investigate the information supplied above.



**MacData LLC**  
 609 S. Ridgewood Ave, Daytona Beach, FL 32114  
 386-254-4888  
 866-856-0367 Toll Free Fax  
 www.macdata.com

*searching for you ..... Intracoastal Bookkeeping and Management, Inc.*

**TENANT SCREENING NOTIFICATION  
 RELEASE OF INFORMATION**

The purpose of this form is to notify you that a public records background check, consumer credit report, and/or moving violation record will be completed by MacData LLC in the course of consideration for property/office leasing.

Last Name: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

Aliases/Maiden Name: \_\_\_\_\_

Social Security#: \_\_\_\_\_ DOB: \_\_\_\_\_

Present Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Drivers License for Moving Violation Record (if required) \_\_\_\_\_ State: \_\_\_\_\_

Monthly Rent Amount \$ \_\_\_\_\_ Monthly Income \$ \_\_\_\_\_

In Accordance with the provisions of section 604(b)(2)(A) of the Fair Credit Reporting Act (FCRA) (Title II, Subtitle D Chapter I, Public Law 104-208) you are hereby informed that a consumer report about you may be ordered and used for property/office leasing.

I, the undersigned, acknowledge receipt of the above disclosure and authorize MacData LLC to obtain one or all of the consumer reports listed referencing my personal history for use in relation to my property/office leasing application or contractual agreement as required.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE TO LANDLORD:**

**To confirm identity, a copy of government issued photo identification must be attached to this record along with a second form of identification, such as social security card, birth certificate or passport.**

- \* Please use this completed form to enter the data into our secure ordering site. Please confirm entry information prior to submitting the request as any data entry errors will result in additional fees. If you find an error after the request has been submitted, do not re-order the report; call our office for assistance.
- \* Your screening product(s) have been customized per your original account set up request. Please remember that any optional searches requested will result in additional fees.

**We are proud members of the  
 National Association of Professional Background Screeners.**

